

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Council Room in the Provincial Building
High Level, Alberta**

Wednesday, October 13, 1999

PRESENT: Bryan Clark Official Administrator/Chairman
Betty Bateman Advisor
Maarten Braat Advisor
Helen Braun Advisor
Walter Sarapuk Advisor

ABSENT: Pat Kulscar Advisor

ALSO PRESENT: Darlene Hardy Treasurer/Assistant CAO
Eva Schmidt Municipal Secretary
Marco Braat Superintendent of Utilities, Parks and Playgrounds
Paul Driedger Manager of Emergency Services
Dean Krause Manager of Development Services

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Wednesday, October 13, 1999, in the Council Chambers of the Provincial Building, High Level, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Chairperson Bateman called the meeting to order at 7:07 p.m.

**ADOPTION OF
AGENDA:** 2. a) **Adoption of Agenda**

MOTION 99-359 **MOVED** by Maarten Braat that the agenda be adopted as presented.

CARRIED UNANIMOUS

**ADOPTION OF
MINUTES AND
BUSINESS ARISING
FROM MINUTES:** 3. a) **Minutes of the September 15, 1999 Council Meeting**

MOTION 99-360 **MOVED** by Maarten Braat that the Minutes of the September 15, 1999 Council meeting be adopted as presented.

CARRIED UNANIMOUS

3. b) **Minutes of the August 20, 1999 3-SDAB-99
Subdivision and Development Appeal Board Hearing**
3. c) **Minutes of the August 20, 1999 4-SDAB-99
Subdivision and Development Appeal Board Hearing**
3. d) **Minutes of the September 9, 1999
Special Places 2000 Meeting**

MOTION 99-361

MOVED by Maarten Braat that the Minutes of the August 20, 1999 3-SDAB-99 Subdivision and Development Appeal Board Hearing, Minutes of the August 20, 1999 4-SDAB-99 Subdivision and Development Appeal Board Hearing, as well as the Minutes of the September 9, 1999 Special Places 2000 Committee meeting be received as information.

CARRIED UNANIMOUS

**STAFF/COMMITTEE/
DEPARTMENTAL
REPORTS:**

5. a) **C.A.O./Official Administrator's Report**

Bryan Clark discussed the Fort Vermilion Waterline replacement project. Mr. Clark and Floyd Lafferty made an aerial tour of the forestry roads. The M.D. has agreed to blade the forestry roads twice a year, once in the spring and once in the fall. If they require further maintenance during the winter months a cost sharing agreement will be entered into. Bryan Clark along with Darlene Hardy, Marco Braat, Floyd Lafferty and Liane Lambert will be meeting with personnel from the Fort Vermilion School Division to discuss the M.D. doing maintenance work on Fort Vermilion School Division property. Secondary Highways will revert back to Alberta Infrastructure next spring. How those roads will be maintained is still uncertain however Mr. Clark has written a letter to the Minister of Infrastructure asking for a maintenance contract with the province for Secondary Highway 697 to cover our cost. Department Heads have submitted their year 2000 budgets. A two day strategic planning session is being planned with staff for the beginning of November. Council will have a strategic planning session towards the middle of November. A consultant will meet with the new Council on October 27, 1999 at the Organizational meeting. Letters will be sent to recreation boards and other agencies setting time frames for operational and capital budgets. The hiring of a Public Works manager is being actively pursued.

MOTION 99-362

MOVED by Maarten Braat that the Official Administrator's report be accepted as presented.

CARRIED UNANIMOUS

5. b) **Finance Report**

MOTION 99-363 **MOVED** by Walter Sarapuk that the Finance Report be accepted as presented.

CARRIED **UNANIMOUS**

5. c) Public Works

MOTION 99-364 **MOVED** by Walter Sarapuk that the Public Works report be accepted as presented.

CARRIED **UNANIMOUS**

5. d) Utilities. Parks and Playgrounds

MOTION 99-365 **MOVED** by Walter Sarapuk that the Utilities, Parks and Playgrounds report be accepted as presented.

CARRIED **UNANIMOUS**

5. e) Development and Planning

MOTION 99-366 **MOVED** by Maarten Braat that the Development and Planning report be accepted as presented.

CARRIED **UNANIMOUS**

5. f) Emergency Services

MOTION 99-367 **MOVED** by Maarten Braat that the Emergency Services report be accepted as presented.

CARRIED **UNANIMOUS**

5. g) Protective Services

MOTION 99-368 **MOVED** by Maarten Braat that the Protective Services report be accepted as presented.

CARRIED **UNANIMOUS**

5. h) Council Committees

The Advisory Board members reported on Council Committees as follows:

Helen Braun – La Crete Recreation Board.
Maarten Braat – Fort Vermilion Recreation Board.
Walter Sarapuk – Caribou Mountains Special Places 2000 Committee.
Betty Bateman – Caribou Mountains Special Places 2000 Committee, Zama Recreation Board.
Pat Kulscar – Building Communities Conference in Red Deer, Mackenzie Economic Development Corporation.

MOTION 99-369 **MOVED** by Helen Braun that the Council Committee reports be accepted as presented.

CARRIED **UNANIMOUS**

**INTRODUCTION
OF BYLAWS:**

6. a) **Bylaw 189/99 –Borrowing for the
Fort Vermilion Water Treatment Plant Upgrade
and to Replace Ductile Iron Water Main**

MOTION 99-370
Bylaw 189/99
Second Reading **MOVED** by Walter Sarapuk that second reading be given to Bylaw 189/99 being a borrowing for the purchase of Fort Vermilion Water Treatment Plant upgrade and to replace ductile iron water main.

CARRIED **UNANIMOUS**

MOTION 99-371
Bylaw 189/99
Third Reading **MOVED** by Maarten Braat that third reading be given to Bylaw 189/99 being a borrowing for the purchase of Fort Vermilion Water Treatment Plant upgrade and to replace ductile iron water main.

CARRIED **UNANIMOUS**

- TABLED ITEMS:** 7. a) **Policy – ADM018 Council Attendance at Conventions**

MOTION 99-372 **MOVED** by Maarten Braat that Policy ADM018 Council Attendance at Conventions be tabled to a future Council meeting.

CARRIED **UNANIMOUS**

- NEW BUSINESS:** 8. a) **Service Sharing Agreements**

The Planning and Building Inspection Services Agreement shall include section 3.1 clause (b) as follows: In consideration of the mutual terms, covenants and conditions of these Agreement the M.D. covenants to provide to the Town the Planning and Building Inspection Services more specifically prescribed in Schedule "A" hereto. However,

neither this section nor anything contained in the Agreement shall be interpreted in such a manner as to imply an employee/employer relationship between the Town and those persons providing the services to the Town on the M.D.'s behalf, or any relationship between the Town and the M.D. other than that of independent contractor.

The Enforcement Services Agreement section 7.1 clause (b) "M.D." shall be inserted between "The" and "agrees" at the beginning of the paragraph.

MOTION 99-373

MOVED by Maarten Braat that the Municipal District of Mackenzie No. 23 adopt the following service sharing agreements with the Town of High Level with changes:

1. Planning and Building Inspection Services Agreement,
2. Enforcement Services Agreement, and
3. Financial Services Agreement.

CARRIED UNANIMOUS

8. b) Development Permit for Ainsworth ASB Plant – Rezoning

MOTION 99-374

MOVED by Maarten Braat that Development Permit 233-DP-99 be issued to Footner Forest Products with the following conditions:

1. This permit is only valid for the construction of the building foundation in accordance with the APPROVAL from Alberta Environment. APPROVAL NO. 76335-00-00.
2. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, etc.)
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. The total site area (lot) should have a positive surface drainage.
5. Obtain a development permit for any future development of the area.

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983 (M.D. of Mackenzie No. 23).

CARRIED UNANIMOUS

**8. b) Alberta Children's Services
November – Family Violence Prevention Month in Alberta**

MOTION 99-375

MOVED by Helen Braun that the Municipal District of Mackenzie No. 23 proclaim November 1999 as Family Violence Prevention Month.

CARRIED UNANIMOUS

**INFORMATION
ITEMS:**

9. a) **Letter to Honorable Ed Stelmack, Minister of Infrastructure**
b) **Contact! September 15, 1999**
c) **Tire Recycling Management Association of Alberta**
d) **Northwestern Health Services Region
– Regular Board Meeting June 9, 1999**

MOTION 99-376 **MOVED** by Helen Braun that items 9a) to 9d) be accepted as information.

CARRIED UNANIMOUS

MOTION 99-377 **MOVED** by Maarten Braat that the meeting be adjourned at 8:23 p.m.

CARRIED UNANIMOUS

These minutes were adopted this _____ day of _____, 1999.

Bryan Clark, Official Administrator Eva Schmidt, Municipal Secretary